

PASTORAL PLAN FOR THE PARISHES OF

Please list parishes.

Holy Family, Watertown
St Anthony, Watertown
St Patrick, Watertown

1. The following churches are within the area served by this pastoral plan:

Please indicate the requested status of each church in the plan, i.e. worship site, oratory, parish church. Include proposed use of churches not being used as worship sites.

Each of the three church buildings would remain a worship site within the newly merged parish.

For policies for changing the status of churches and related issues, please see Policies # 406.6, 406.10 and 406.11 in the *Pastoral Handbook*.

2. Proposed Mass Schedule

Indicate time and church where Mass will be celebrated.

Daily 7 am @ St. Anthony's
Saturday (Anticipated) 4 pm St Patrick
Sunday 8 am @ St Anthony
9 am @ St Patrick
10 am @ St Anthony
11 am @ Holy Family
5:15 pm @ Holy Family

This presumes that there are two priests in the parish.

Holy Day and other Masses Daily Mass 7 am @ St Anthony
It is anticipated that the new merged parish will eventually be responsible for the two convents as well as continued weekly Mass at the two nursing homes.

Holyday Masses
5:15 pm anticipated at St Patrick
7:00 am at St Anthony

9:00 am at Holy Family
noon at St. Patrick
5:15 pm at Holy Family
Confession schedule Before the 7 am Mass daily
2:30 to 3:30 pm Saturday at St Patrick's
Other times as requested

3. Staff/Personnel of the Parish (indicate whether volunteer or employee)

Pastor: Msgr. Robert H. Aucoin
Rev. Steven Murray

Parochial Vicar: Sede Vacante

Other Priests in residence: Msgr. Paul Whitmore @ Holy Family
Rev. Leo Wiley @ Holy Family
Rev. Nicholaj Scibior @ St. Anthony (Priest of
Military Archdiocese @ Fort Drum)

Deacon(s): All deacons are volunteers
Kevin Mastellon @ St. Patrick
Guy Javarone @ St. Anthony
John Murray (Deacon of Syracuse) @ St Anthony
Edward Miller @ Holy Family
Michael Allan @ Holy Family

PLC or Pastoral Associate(s): Sr. Angelica Rebello
Patrick Bates
Sr. Sahayarani

Bookkeeper: Carol Brown for all 3 parishes

Business Manager: [Click or tap here to enter text.](#)

Secretary(ies): Judy Geng @ Holy Family
Sarah Barden-Schantz @ St Patrick & St Anthony

Maintenance: James Bombard @ St Anthony

Other: Cemetery: Ken Booth plus one additional in
summer

Faith Formation

DRE: Sr Angelica @ Holy Family
Elizabeth Bamann @ St Patrick
Sr. Rani @ St Anthony

Secretary(ies): Click or tap here to enter text.

Adult Formation: Dr Al Maloney

Sacramental Preparation: Done by Faith Formation Leaders

Youth Minister: For all 3 parishes – Sarah Buskey

Director of Vocation Promotion: For all 3 parishes
Kathi Buskey from St. Anthony
Laurie McCulloch from Holy Family
Dale Butler from St. Patrick

Music Minister: Ticia Aumel @ St Patrick
Ed Kemp @ Holy Family
Shannon Nevin @ St Anthony
Ryan Grant @ Holy Family
Joan Grappotte@Summit Nursing Home (Holy Family)

Check here to indicate that all of the positions have written job descriptions.

Additional personnel:

1. Ministries/Services

	Have sufficient number	Need more	Training has been provided	Training will be provided
Greeters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ushers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EMHC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Altar Servers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Music Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Money Counters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sacristans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

	Have sufficient number	Need more	Training has been provided	Training will be provided
Catechists	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Youth Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Church Cleaners	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hospital Ministry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Home Visitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Food Pantry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prison Ministry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vocation Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Buildings/Grounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other ministries and services:

Food Pantry is handled by Urban Mission which is supported by the churches of the Watertown area.

2. Lay Groups and Societies (check all that apply)

Women of Grace

Knights of Columbus

Altar Rosary Society

Men's Group

Catholic Daughters

Vocations Committee

Other: please list all groups and societies

Legion of Mary

Lay Franciscans

Men's Mt Carmel Society

Evangelization Committee

Vocations Committee

3. Attach a proposed budget(s) of revenues and expenses for the next fiscal year. Please follow the format and chart of accounts used in the Annual Financial Report submitted to the Diocese.

Check when completed

4. Finance Council

Please list Parish Trustees

St. Anthony

Gary Puccia; Penney Clark

St. Patrick

Amy Ingerson; Paul Trimper

Holy Family

Daniel Charlebois; Rita Brancheau

Please list all members of the Finance Council

St. Patrick: Kevin Mastellon, Nate Halloway, Patrick Pearson, Amy Ingerson, Paul Trimper, Msgr. Aucoin

St. Anthony: James Scordo, Mark Lavarney, Gary Puccia, Penny Clark, Peter Souch, David Renzi

Holy Family: John Eisenhauer, Wes Eisenhauer, Rita Brancheau, Daniel Charlebois, James Fraser, Kay Clement, Michael Allan

Finance Council meets:

Monthly

Quarterly

Semi-annually

Other, explain

Click or tap here to enter text.

5. Parish Council

Please list all members of the Parish Council

St. Patrick: Elizabeth Bamann, Thomas Bartelson, Rosemary Deusser-Jensen, Paul DiFabion, James Fitzpatrick, Corleen Gould, Kay Holloway, Amy Ingerson, Mary Izzo, Kevin Mastellon, Richard O'Connor, Amy O'Donnell, Kristin Girardi, Linda Watson

St. Anthony: Penny Clark, Gary Puccia, Ken Netto, Michael Doney, Guy Javarone, Grace Marzano, Frank Gorri, Kim Oliver, Beverly Williams, John Carbone

Holy Family: John Eisenhauer, Wes Eisenhauer, Rita Brancheau, Daniel Charlebois, James Fraser, Kay Clement, Michael Allan

Parish Council meets:

Monthly Quarterly Semi-annually Other, explain
Every other month

6. Pastoral Plan

Please briefly summarize how the following needs will be met in your parish(es).

a. Ministry to the homebound

Eucharist to the homebound: weekly; less frequently if they wish

b. Ministry to those in nursing homes

Mass celebrated weekly at Summit Nursing Home and at Samaritan-Keep Nursing Home; Eucharist brought to the rooms of those unable to attend Mass

c. Hospital ministry

Full time religious chaplain; a priest goes daily to administer Anoint of Sick; priest on call if needed at other times.

- d. Religious education program (please indicate release time or Sunday program, elementary program, high school program, whether catechists are certified)
 Sunday program for grades K to 8;
 Some catechists are certified
- e. Sacramental preparation (indicate personal responsible for the preparation, number of meetings, description of the preparation program and follow-up)
 - a. Baptismal preparation
 Monthly class or individually as needed
 - b. First Reconciliation / First Eucharist
 Parent preparation meetings;
 Children receive instruction at home and at faith formation classes in the parish or at Immaculate Heart Central
 - c. Marriage preparation (indicate in parish or remote, grade levels, program used, person responsible)
 Pre-Cana sessions for the engaged
 Marriage and sexuality taught at Immaculate Heart Central
 FOCCUS
 - d. Confirmation program
 Currently 16 sessions per year at St. Patrick's and St. Anthony's on Sunday evenings.
 Monthly at Holy Family but sessions are longer than those at St. Patrick's and St. Anthony's
- f. Adult formation
 Monday Bible study at St Patrick's; special adult ed during Lent
- g. Pre-Cana preparation
 Diocesan Program
- h. Bereavement ministry
 Bereavement committee at each parish assists families in preparing funeral liturgies.

Occasional sessions offered in the parishes to assist individuals in preparing their own funerals.

- i. Vocations (What do(es) your parish(es) do to build a culture of vocations? How will this be maintained under this plan? List members of the vocations committee.)

Committee for all three parishes to promote vocations through activities and visual promotions
cf list of members above

- j. Family life (What do(es) your parish(es) do to strengthen the family? How will this be maintained under this plan?)

Currently the only Family Life programs are sacramental prep programs. Those will continue. Some social programs in each parish to assist in promoting the value of family life e.g. St. Joseph Table, Mt. Carmel Feast, Parish Picnics and socials

- k. Outreach to the poor (What do(es) your parish(es) do to reach out to the poor? How will this be maintained under this plan?)

The parishes support Urban Mission with financial donations, regular collections of food for Urban Mission; regular collections for other items as needed e.g. school supplies for needy children.

Parishes also cooperate with Catholic Charities by providing items that they request e.g. a recent request for personal hygiene items.

Parishes provide grocery and gas cards to Catholic Charities.

Usually those in need are referred to the programs available at Urban Mission. Parishes will directly aid families on occasion especially if the family is known to the parish. Referrals are made to the Bishop's Good Samaritan Fund when appropriate.

- l. Prison ministry (What do(es) your parish(es) do to serve the needs of inmates in local jails? How will this be maintained under this plan?)

Priests and pastoral associates will repond to a need at the jail when requested.

m. What do(es) your parish(es) do to reach out to the unchurched?

Mailings about the importance of regular church attendance; constant reminders to parents at faith formation and sacramental preparation programs about the importance of attending Mass; exhortations to couples contemplating marriage and couples bringing their child to church for baptism.

7. Consultations

Summarize the consultations made in order to form this plan.

a. Trustees

Two of the trustees were members of the Living Stone Committee

b. Pastoral Council

Pastoral Council received briefings at their meetings about the work being done by the Living Stones Committee. Pastoral Council was asked for its input.

c. Finance Council

Finance Council received briefings at their meetings about the work being done by the Living Stones Committee. Finance Council was asked for its input

d. Parishioners

Bulletin briefings; A series of 44 questions and answers were published over several weeks in the parish bulletins; All parishioers were invited to voted on their preferred choice for weekend Masses.

In each of these occasions parishioners were invited to give their input to the pastors or to members of the Living Stones Committee. In October there were three Town Hall Meetings, one in each parish, to present the work done by the Living Stones Committee and to ask for comment and input. The audio recordings of the town hall meetings at St. Patrick and Holy Family are attached. Also attached is the .pdf of the PowerPoint Presentation made at all three town hall meetings. The audio of the St. Anthony Town Hall meeting is not available because the person operating the recorder made a mistake. Also attached is a presentation made by one of the Living Stones Committee members (John Eisenhower) that explains well the work done by the Living Stones Committee. All input from these meetings was considered by the Committee, and some adjustments to the plan were made.

Please attach any minutes for meetings in which the pastoral plan was discussed, including any consensus or decisions reached.

Check when completed

Do you believe that the possibility of a civil and canonical merger of these entities should be considered at this time? If yes, please indicate your reasoning below. For requirements of canonical modifications of parishes, please review *Pastoral Handbook*, Policy 406.10, and for the requirements of Closure of Churches and Relegation to Profane Use, please review Policy 406.11.

Yes No

We believe that the three parishes are ready to merge into one parish with three worship sites. Already, for Sunday worship people tend to go to the church that has the time most convenient for them. The annual celebration of Confirmation is a joint effort of the three parishes. In the fall of 2018, we plan to merge our three faith formation programs into one program housed at Holy Family. We already have one bookkeeper who works at one location (St. Patrick's) taking care of the needs of all three parishes. The three church buildings are in close proximity of one to another. St. Patrick's and St. Anthony's are already linked with one pastor. At all of our meetings, townhalls, and written communications, we have not heard any objections to merging into one parish. The merger would greatly simplify the administrative tasks involved in operating a parish.

How will honorable closure of any church building be commemorated, or how will the formation of a new parish family be celebrated liturgically?

All current buildings will remain open. When the merger takes place, we would want to have a liturgy commemorating the beginning of a new parish.

8. Additional comments

The Living Stones Committee does not yet have a recommendation for the name of the new parish. Further consultation is needed. We will inform the diocesan Living Stones Committee when we have a final recommendation. Currently, the suggested names are:

Immaculate Heart	Holy Trinity	
The Divine Mercy	Our Lady Queen of Peace	
Transfiguration	Corpus Christi	
St. Monica	St. Teresa of Calcutta	
All Saints	St. Kateri	
The Holy Family of St. Anthony and St. Patrick		Blessed Sacrament
St. John Paul II	Living Stones	
Unity of the Holy Spirit		

Proposed building usage

Holy Family Rectory would be the residence and personal office space for the priests.
St. Anthony Rectory would be the parish and cemetery offices as well as office space for pastoral personnel
St. Patrick's Pastoral Center and "chapel" would be used for group meetings.

9. Name of person(s) preparing this Pastoral Plan

Daniel	Charlebois	HF
Thomas	Deusser	SP
John	Eisenhauer	HF
Nathan	Holloway	SP
Pam	Kennedy	SP
Peter	Souch	SA
Gary	Puccia Van	SA
Maureen	Wormer	HF
Patti	Widrick	SA
Steven	Murray	HF
Robert	Aucoin	SA & SP

Date submitted: [Click or tap to enter a date.](#)

This form is available in Pastoral Documentation on <http://www.rcdony.org/>. A version is available for entry using Microsoft Word. A second PDF version is available for handwritten entry.